

Dear

Re: Dorset Armed Forces Covenant Programme Strategic Management Board

I would like to invite you to sit as a member of the Programme Strategic Management Board that will support and guide this newly funded programme for Dorset.

Following a bid to the Ministry of Defence Armed Forces Covenant Fund we have been successful in securing a £234,786 grant to support a Dorset wide programme. The bid was made under the 'Strengthening Local Government delivery of the Covenant' strand . The primary partners in this bid are Dorset County Council, Bournemouth Borough Council, Borough of Poole, Dorset HealthCare University Trust and the Office of the Dorset Police and Crime Commissioner.

The programme will fund the employment of a Programme Coordinator who will oversee the delivery of projects identified within the bid that will support the Armed Forces Community across Dorset.

The overarching aim of the programme is to raise the profile of and to embed the Covenant in the day to day activities of all partner organisations across Dorset, ensuring that all members of the armed forces community members are treated fairly and equitably.

It is envisaged that the Board will be the strategic lead for the programme and assist in the following areas:

1. Engaging with signatories to the Dorset Community Covenant and other locally-signed Covenants to help achieve agreed priorities and embody the twin underlying principles of the Covenant within policies and procedures
2. The development of co-designed interventions that better support Armed forces community within the criminal justice system
3. Sharing learning with local, regional and national agencies (including government)
4. Using gap analysis develop and execute projects and activities that raise the profile and meet the needs of the armed forces community.
5. Contribute to local, regional and national policies that impact upon Armed forces community
6. Securing the sustainability of the project coordinator and the programme beyond this phase of the programme.

Board meetings will be held quarterly so as not to impact too greatly on members busy schedules. However, in the event of you not being able to attend I would ask you to nominate a named replacement who can attend and make decisions on your behalf.

I hope you are able to accept the invitation to be a member of the Board and to be a part of this exciting and innovative programme. I have attached a copy of the Boards Terms of Reference and a summary of the bid to give you more information to assist in your decision.

Kind regards