**Reducing Veteran Homelessness**

**Application Questions**

This document is provided for information purposes only. The only way to apply for a grant is through our **online application form**.

Many organisations find it helpful to work on the questions in a Word Document, then upload full answers when ready to apply. This can be particularly helpful if there are any issues with your internet connection when you are completing the online form.

**The first part of your form will ask for**

**CONTACT AND ORGANISATION DETAILS**

Please note that you will be asked for the **details of two contacts** within your organisation.

* Please think carefully about who these should be, as at least one of these contacts **MUST** be authorised to sign the grant terms and conditions and authorise use of the organisation’s bank account to receive the grant payments if your application is successful.
* At least one of your contacts must provide an email address, which is that of the organisation (that is, not a personal email address).
* If either contact changes, even before we have made a decision, you must let us know as soon as you can so we can ensure that, if you are successful, your offer is sent to the correct people for signing.

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| **About Your Project** |  |
| What would you like to call your project? | This should be short and descriptive, maximum of five words |
| Please provide a short summary of your project | In 50 words or fewer, tell us what your project will do.  If successful, this project description will feature on our website so please avoid the use of acronyms and words such as we/our. |
| Please tell us more about what you plan to do if you receive a grant for this project and what activities will be undertaken. | This is your opportunity to tell us what your project will do, when and where you will do it, how often and who will be involved. What level of support (Low/Medium/High) will you be looking to provide. This should directly relate to the items and activities included in the budget.500 words. |
| Tell us why this project is needed. | This should, wherever possible, be more than anecdotal evidence e.g. “many veterans have told us…” or “a national survey has revealed…”You can write up to 200 words |
| Tell us about your experience providing Supported Housing. | Tell us about your experience in providing supported housing to date.  You can write up to 300 words. |
| Are there any circumstances you would be unlikely to accept a referral from Operation Fortitude to your services? | Tick all the options listed and use the ‘Other’ section to identify any cohort missing. |
| How have you considered the findings of the consultation document in designing your application? | Please reference any of the findings you are looking to address in your request.  You can write to up 300 words. |
| **Beneficiaries** | |
| Who will the beneficiaries be? | Please select all that apply. |
| Tell us more about your specific beneficiary group. | Provide more detail on who these beneficiaries will be – perhaps their backgrounds, experiences, age group or locality so we can understand how you will be focussing your support.  You can write up to 200 words. |
| Tell us more about the specific needs of your chosen beneficiary group(s). | Tell us more about the specific needs that these beneficiaries and how these needs impact on their lives.  You can write up to 200 words. |
| **Project Delivery** | |
| Existing Grantholder (RVH) current project end date. | If you have an existing RVH grant please provide the end date for this project. Your new project must be scheduled to start when your current project ends to avoid service duplication. |
| Proposed project start date | Please select a date from the calendar, do not enter manually. Please see the programmes’ page of the website for application deadlines and decision information. |
| Proposed project end date | Please select a date from the calendar, do not enter manually. All projects must end by 31/03/2025 |
| How do you know that this project does not duplicate other services available to the beneficiaries you are planning to support? | You can write up to 200 words. |
| Who are you working with? List any organisations you will, or intend, to work with on this project and briefly describe what they will be contributing. | Outline here any organisations you intend to work with, as well as your experience in collaborating with specialist/expert organisations working in the bereavement space. We will ask for more detail at the second application stage if you are invited to apply (up to 300 words) |
| Please tell us how you will ensure that people accessing your project will be kept safe? This should include any volunteers you are working with. | You can tell us about how your organisation meets any relevant government or regulatory guidance, but also how you will ensure that your project offers a safe and respectful experience for people both in terms of physical and mental wellbeing. This could include details of staff and volunteer training relevant to the groups of people you work with.  You can write up to 250 words. |
| Please tell us how you will ensure that you deliver the project in line with our ethical values? | The Trust has an ethical code of conduct. You should tell us why you are confident that you can deliver the project in line with our values of Respect, Competence, and Integrity. If your organisation has its own code of ethics, it is your responsibility to ensure that it is compatible with our code.  You can write up to 200 words. |
| Please tell us how you will manage this project and resource this work. | Tell us about your organisation’s experience in delivering this kind of work. You should also describe the governance and risks of this project as well as any new posts or contracts, how these will be filled, and indicate the skills and experience of those who will be responsible for managing the project.  You can write up to 250 words. |
| Tell us about the experience your organisation has in working with the Armed Forces Community. | You can write up to 200 words. |
| Who are you working with? List any organisations you will work with on this project and briefly describe what they are contributing. | This could be organisations you network with or work in partnership with. If you will be working in partnership with an organisation and they will be managing any part of the grant, you will need a partnership agreement in place. This will need to be approved by the Trust before any funds will be distributed, if your application is successful. Where you detail a partnership organisation, please confirm if you have an existing partnership agreement with them or that you will have a partnership agreement put in place if you are successful.  You can write up to 200 words. |
| Tell us about your plans for delivery post project funding, considering ongoing delivery or exit plans, particularly considering the beneficiary cohort who will engage with the project. | Please outline your project exit plan, which could include plans to embed learning from the project in school practice, cascading training, continued partnership working or applying for further funding.  You can write up to 500 words. |
| **Budget** |  |
| Please describe in words and amounts the main costs that you are asking for funding towards | You do not need to complete a budget table, however, please provide a clear breakdown of what your costs will be, including any posts, by title and salary. You will be asked for a more detailed budget if your Expression of Interest is successful and you are invited to submit a full application. You can write up to 250 words. |
| How much funding are you asking for from us? | Please write digits and do not include any full stops or commas.  For example: *100000.* The amount should not exceed £1.8m. |
| Are the total project costs more than the amount you are applying for from us? | If yes, please write the total project costs figure here. |
| If you answered ‘yes’ to the question above, please tell whether you have secured any other funding required, or how you plan to do so. | You can write up to 250 words (if applicable) |