**Empowering Bereaved Military Families**

**Stage One ‘Expression of Interest’**

**Application Questions**

This document is provided for information purposes only. The only way to apply for a grant is through our **online application form**.

Many organisations find it helpful to work on the questions in a Word Document, then upload full answers when ready to apply. This can be particularly helpful if there are any issues with your internet connection when you are completing the online form.

**The first part of your form will ask for**

**CONTACT AND ORGANISATION DETAILS**

Please note that you will be asked for the **details of two contacts** within your organisation.

* Please think carefully about who these should be, as at least one of these contacts **MUST** be authorised to sign the grant terms and conditions and authorise use of the organisation’s bank account to receive the grant payments if your application is successful.
* At least one of your contacts must provide an email address, which is that of the organisation (that is, not a personal email address).
* If either contact changes, even before we have made a decision, you must let us know as soon as you can so we can ensure that, if you are successful, your offer is sent to the correct people for signing.

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| **About Your Project** |  |
| What would you like to call your project? | This should be short and descriptive, maximum of five words |
| Please provide a short summary of your project | In 50 words or fewer, tell us what your project will do.  If successful, this project description will feature on our website so please avoid the use of acronyms and words such as we/our. |
| Please tell us more about your vision for the portfolio and what it will deliver. | This is your opportunity to tell us how you envisage the portfolio will be built and how your project will address the findings within the research report. You should outline the different elements of your project, provide an outline/initial timetable, and give an indication of how mature these plans are.  You can write up to 800 words. |
| Explain what long-term systemic/transformational change your project will initiate and why you are confident about this being achievable | You can write up to 300 words |
| Tell us about the experience your organisation has in working with the Armed Forces Community, and the bereaved. | Please tell us about your organisations' experience (if any) working with the Armed Forces community. You should also tell us about your expertise and experience in supporting bereaved people, with diverse needs and circumstances, or, if appropriate, specifically of military bereaved communities.  You can write up to 350 words. |
| **Beneficiaries** | |
| Who will the beneficiaries be? | Please select all that apply. |
| Tell us more about your understanding of the challenges faced by the bereaved military community. | You can write up to 250 words. |
| Please tell us how you plan to consult with the bereaved military community, to ensure their varied needs are respected and met. | Tell us how, if successful in being awarded the grant, you intend to consult with the bereaved military community, to ensure they have a voice in how services or provision is designed and delivered.  You can write up to 300 words. |
| **Project Delivery** | |
| Proposed project start date | Please select a date from the calendar, do not enter manually. Please see the programmes’ page of the website for application deadlines and decision information. |
| Proposed project end date | Please select a date from the calendar, do not enter manually. |
| Please tell us how beneficiaries across the UK will be able to access your project | You should outline how you will ensure the project is accessible to bereaved military families across the UK.  You can write up to 200 words |
| Who are you working with? List any organisations you will, or intend, to work with on this project and briefly describe what they will be contributing. | Outline here any organisations you intend to work with, as well as your experience in collaborating with specialist/expert organisations working in the bereavement space. We will ask for more detail at the second application stage if you are invited to apply (up to 300 words) |
| Please tell us about any relevant experience your organisation has in managing complex programmes of work. | You should outline any similar or equivalent in scale projects you’ve delivered, and how you measured the impact the project(s) made. You will be asked specifically about how you intend to measure the impact of this grant within the Stage Two application.  You can write up to 350 words. |
| **Budget** |  |
| Please describe in words and amounts the main costs that you are asking for funding towards | You do not need to complete a budget table, however, please provide a clear breakdown of what your costs will be, including any posts, by title and salary. You will be asked for a more detailed budget if your Expression of Interest is successful and you are invited to submit a full application. You can write up to 250 words. |
| How much funding are you asking for from us? | Please write digits and do not include any full stops or commas.  For example: *100000.* The amount should not exceed £1.8m. |
| Are the total project costs more than the amount you are applying for from us? | If yes, please write the total project costs figure here. |
| If you answered ‘yes’ to the question above, please tell whether you have secured any other funding required, or how you plan to do so. | You can write up to 250 words (if applicable) |